



EDUCATIONAL SESSION PROPOSAL

KRPA Annual Conference and Trade Show

February 10-12, 2020 at the Capital Plaza in Topeka, KS

This form must be filled out completely for the session to be considered by the branches. Branch representatives will contact speakers to confirm or decline session proposals. The KRPA Office will finalize all contractual arrangements with selected paid speakers.

SPEAKER INFORMATION: (Required) Attach a resume for each speaker. This is required for CEU's.

*Commercial companies MUST be a conference sponsor at the \$650 or higher level to present a session.

FULL NAME: _____

ORGANIZATION: _____

ADDRESS: _____

PHONE: _____

E-MAIL: _____

SHORT BIO:

SECOND SPEAKER (Optional) FULL NAME: _____

ORGANIZATION: _____

SESSION TITLE: _____

SESSION DESCRIPTION (add pages as needed):

SPEAKER REQUIREMENTS: (check all that apply)

(Speakers who are members of KRPA or employed in the field of parks and recreation or employed in park law enforcement in Kansas, or commercial companies are not eligible for honorarium, expense reimbursement or waiver of registration fees.)

Fee/Honorarium \$ _____

Mileage \$ _____

Lodging (Dates _____) \$ _____

AUDIO VISUAL:

Computer
Internet connection
Flip chart
No A/V needed
Other: _____

*Projector and Screen Provided

ROOM SETUP:

Theatre Style Seating
Other: _____

SESSION LENGTH

1 Hour
Other: _____

DAY/TIME CHOICES (Please check one)

Monday Afternoon

Tuesday Morning

Tuesday Afternoon

Wednesday Morning

SUBMITTED BY

FULL NAME: _____

AGENCY/ORGANIZATION: _____

PHONE: _____

E-MAIL: _____

MODERATOR

FULL NAME: _____

AGENCY: _____

CELL PHONE: _____

E-MAIL: _____

SUBMIT THIS FORM TO THE BRANCH CHAIR BELOW THAT PERTAINS TO YOUR SESSION TOPIC

Administrative Branch

Susan Mong- Susan.Mong@jocogov.org

Sports

Brandon Stortz- programs@orcottawaks.org

Park and Natural Resources

Brian Anderson- briana@leawood.org

Wellness

Ted Nelson- tnelson@hutchrec.com

Aquatic Branch

Lauren Ozburn- lozburn@wedesignpools.com

Park Law Enforcement

Levi Gantenbein- levi.gantenbein@ks.gov

Recreation

Jennifer Smith- jsmith@missionks.org

General

Erika Devore- erika@krpa.org

COMMITTEE USE ONLY

DAY/TIME SESSION ASSIGNED: _____

SESSION APPROVED BY: _____

DATE SPEAKER(S) NOTIFIED: _____