

# SAMPLE EMAIL/LETTER TEMPLATE TO EMPLOYEES

Subject: Expand your career in the park and recreation field!

Email body: Did you know parks and recreation employs people with a variety of skills, backgrounds and degrees? Check out some of the opportunities that are available in the parks and recreation profession:

- Event Planning
- Special Events
- Fitness/Wellness
- Crafts and Visual Arts
- Aquatics
- Childcare
- Adventure/Wildlife/Outdoor Enterprises/Park Police
- Administration/Management/Supervisor/Lead Planning of entire rec system (facilities, trails, open spaces, more)
- Environmental Activities: Horticulturist/Park Maintenance/ Landscaper/ Park Planner
- Park Ranger
- Performing Arts
- Sports
- Older Adults
- Travel and Tourism
- Therapeutic Recreation
- Outdoor Guide
- Professional Development
- Marketing
- Finance
- Non-profit

If you are looking at a career in parks and recreation, please contact <INSERT YOUR AGENCY CONTACT NAME> at <CONTACT EMAIL> or <CONTACT PHONE NUMBER> to explore jobs and degrees. We would love to come alongside you and explore your potential in the parks and recreation field. Parks and Recreation matters to the health, wellness and success of our community. Come and make a difference!